

VENDOR INFORMATION FORM

1. Vendor's Information (to be completed by Vendor)

Name of Company (*)	
Contracting Company Address (*)	
ACRA Registration Number <i>(applicable for Singapore registered companies only)</i>	
GST Registration Number <i>(applicable for Singapore Companies only)</i>	
Bank Details	Bank Name:
	Branch Code:
	Branch Address:
	Bank Account number:
	Account Name:
	BIC/SWIFT Code:
Name of Contact Person (including designation)	
Contact Numbers	Office: _____ Fax : _____ HP : _____
Email Address	

2. Declaration of Relationship (to be completed by Vendor)*

1. Is there any Senior Managerial / Executive staff in your Company who is related to any of our employees in the XCL Education group? If yes, provide relevant persons information (Name, Relationship, Position, Business Unit): Yes No

2. Does any XCL World Academy/ EXL Education group employee hold any ownership/financial interest or any position in your company, whether directly or indirectly? If yes, provide relevant persons information (Name, Position, Capacity): Yes No

3. Credit Terms (to be completed by Vendor)

Does your company provide credit application terms? Yes No

If yes, send us your Credit Application Form.

We highly encourage vendors to provide us a credit terms of 30 days.

4. Certification (to be completed by Vendor)

I / We certify that all information provided in this Vendor Information Form is true and correct.

Name : _____ Authorized Signature: _____

Designation : _____ Date : _____ Company Stamp _____

5. Procurement Review (to be completed by XCL World Academy)

Reviewed By : _____ Date : _____

Reason for Rejecting (if rejected) : _____

Reviewer's Signature: _____

Form updated in June 2021

Important notes

(*) - Mandatory fields

All vendor information must be supported by a copy of the supplier's ACRA form printed within (3) three month of application